



WITHDRAWAL REQUEST FORM 2024/2025

Withdrawal forms MUST be submitted to registration@epd.org prior to your child's last day of attendance. Prorated refunds are based off the last date of recorded attendance. The \$125 Registration Fee paid at time of registration is non-refundable, and not factored into prorated refunds/credits.

It is the parent/guardian responsibility to notify their child's school, teacher, and site director of their last day.

Child's Name: _____
(Last) (First)

Location:

- Conrad Fischer
- Edison
- Emerson
- Field
- Hawthorne
- Jackson
- Jefferson
- Lincoln

Withdrawal From:

- AM Rec Station
- PM Rec Station

Parent/Guardian Phone: _____

Last Day of Attendance: _____

Reason for Withdrawing from the Program:

PARENT SIGNATURE

Withdrawal forms MUST be submitted to registration@epd.org prior to your child's last day of attendance. Prorated refunds are based off the last date of recorded attendance. The \$125 Registration Fee paid at time of registration is non-refundable, and not factored into prorated refunds/credits.

It is the parent/guardian responsibility to notify their child's school, teacher, and site director of their last day.

Parent/Guardian's Signature _____ Date _____

Office Use Only	
Date Received:	_____
Received Email Sent:	_____
Withdrawal Date:	_____
Copy to Supervisor:	_____
Processed Date:	_____
Site Notified by Supervisor	_____